

Library Check-out Form

Title: _____

Book / Cassette / Video (circle one)

Check out by: _____ Date Rcd Ret'd _____

I agree to keep the librar materual in good condition, no longer than 2 meetings (30 days). If kept longer, I agree to contribute current material from my library. If material is lost, I agree to replace it with the same material, or I will make financial restitution for the equivalent.

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Hi Paula:

I was just going through the library book and saw that:

You Can Negotiate Anything - had been checked out to you up to 6 weeks.

Please remember to bring the book to the meeting on the 13th.

According to the policy of the lending library, I'll looking forward to the current material you'll need to submit for each of the library material.

I'll look forward to seeing you at the meeting!